University of the Philippines
Diliman, Quezon City

QUICK GUIDE

View Employee Legislative Information

1. Pre requisite
   o UP mail account (requested from OVPA/HRIS Team)
   o Person Record

2. Log in to https://uis.up.edu.ph
   o Enter UIS credentials (username and password) > Login button

3. UIS Home Page > Main Menu
   o UP Employee Self Service > Employee Information > Personal Information and Family Background > Employee Legislative Information

   Note:
   o To update these data contact HRDO